

<b>REPORT REFERENCE NO.</b>	<b>CSCPC/18/2</b>
<b>MEETING</b>	<b>COMMUNITY SAFETY &amp; CORPORATE PLANNING COMMITTEE</b>
<b>DATE OF MEETING</b>	<b>1 FEBRUARY 2018</b>
<b>SUBJECT OF REPORT</b>	<b>NEW PLANNING FRAMEWORK</b>
<b>LEAD OFFICER</b>	<b>Assistant Chief Fire Officer – Service Improvement</b>
<b>RECOMMENDATIONS</b>	<p><i>(a) That the Devon &amp; Somerset Fire &amp; Rescue Authority be recommended to approve the production of a Fire and Rescue Plan; and</i></p> <p><i>(b) Subject to (a) above, the Committee endorses the new approach to planning.</i></p>
<b>EXECUTIVE SUMMARY</b>	<p>It was reported to the Community Safety and Corporate Planning Committee on 13 February 2017 that the Service's intention to produce a stand-alone Integrated Risk Management Plan (IRMP) during 2017. The Committee were also informed of the need to review our approach to planning.</p> <p>As the draft Integrated Risk Management Plan (IRMP) has now been consulted upon (and is the subject of a separate report on the agenda for this meeting) so it is considered timely to update the Committee on the new approach to planning within the Devon &amp; Somerset Fire and Rescue Service.</p> <p>It is proposed to replace the existing Corporate Plan with a Fire and Rescue Plan which will address the risks facing this organisation. This will be complimentary to the IRMP which addresses the risks facing within our community. The Fire and Rescue Plan will be developed to take account of the draft 'Fire and Rescue National Framework' and the emerging inspection regime.</p> <p>The Service's three - four year Change and Improvement Programme will be derived from these two strategic documents.</p> <p>This report sets out how our plans relate to each other in our new approach to planning.</p>
<b>RESOURCE IMPLICATIONS</b>	The Fire and Rescue Plan, The IRMP and the Change and Improvement programme will have a clear focus on the delivery of the savings required to be made by the Service as well as adding value through improved ways of working.
<b>EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)</b>	The contents of this report are compatible with existing equality and human rights legislation. Additionally, the development of the Fire and Rescue Plan will include reference to the promotion of equality, diversity and inclusion.
<b>APPENDICES</b>	None

**LIST OF BACKGROUND PAPERS**

Draft Integrated Risk Management Plan 2018 – 2022

*“Creating Safer Communities - Our Plan 2016 to 2021”*

Community Services and Corporate Planning Committee, 13 February 2017

1. **BACKGROUND**

1.1 The Service has previously adopted the approach of embedding its Integrated Risk Management Plan (IRMP) within its Corporate Plan and the current iteration of the Corporate Plan continues this approach.

1.2 However, as reported to the meeting of the Community Safety and Corporate Planning Committee on 13 February 2017, a full review process has been initiated to propose a new planning framework for the Service and support the introduction of a separate Corporate Plan and IRMP.

1.3 The draft Integrated Risk Management Plan (IRMP) has now been consulted upon, the results of which are the subject of a separate report to this Committee. It is considered timely, therefore, to update the Committee on the proposed new approach to planning within the Devon & Somerset Fire and Rescue Service.

1.4 The proposed new approach to planning is set out within Fig 1. below (for the overall framework) and commentary in section 2 of this report.

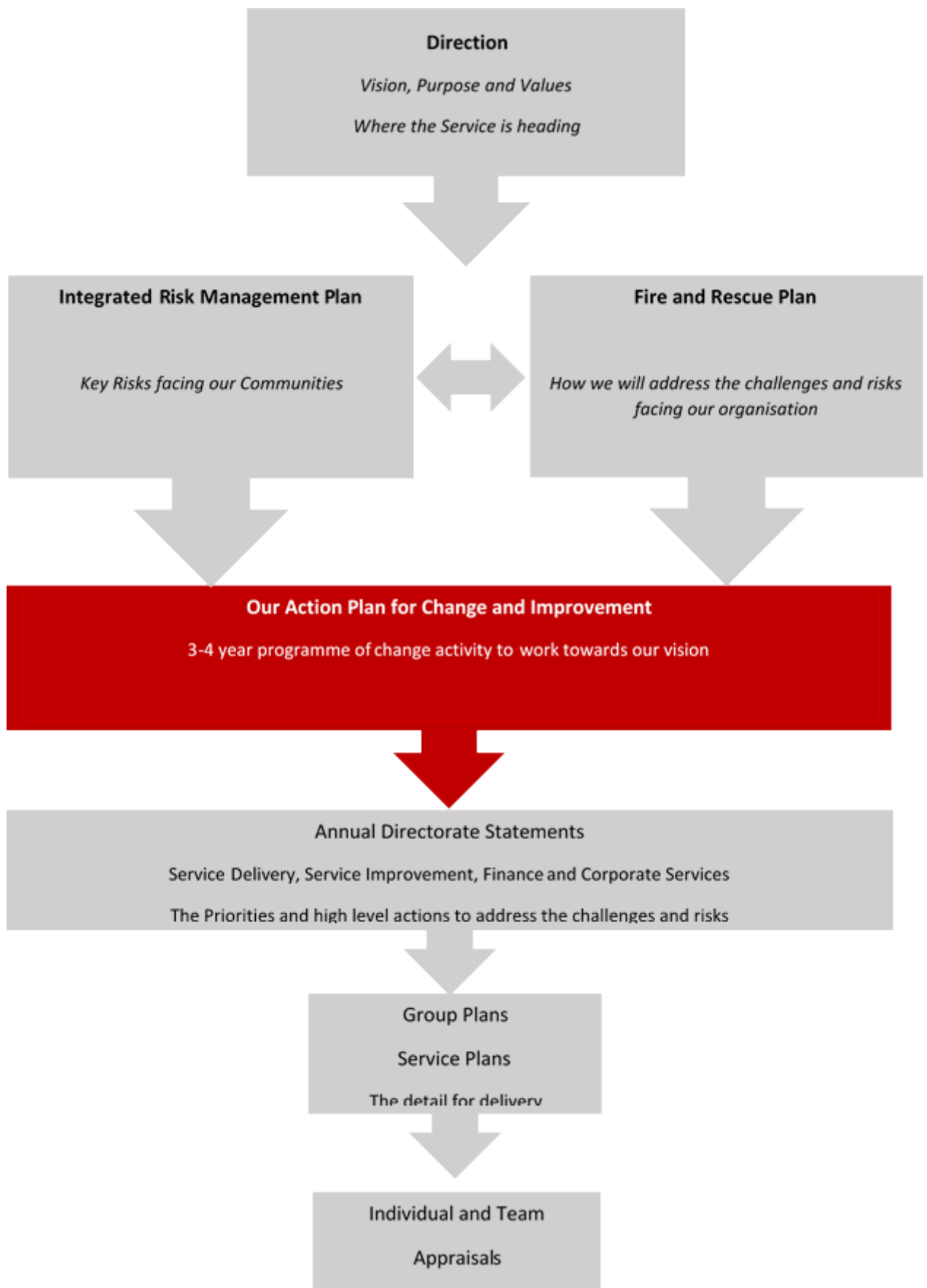
Fig 1. The Planning Framework



## 2. **THE NEW APPROACH TO PLANNING**

- 2.1 Fire and rescue authorities need to assess all foreseeable fire and rescue related risks that could affect their communities (from local fires to terrorist attacks) and put in place arrangements to mitigate these risks, either through adjusting existing provision, more effective collaboration and partnership working, or building new capability. They need to deliver effective and proportionate prevention and protection activities and be ready to respond to incidents within their areas and across the country to keep communities safe.
- 2.2 The Integrated Risk Management Plan is the means by which the Service assesses and analyses the risks faced by the communities served. The Plan presents an integrated approach to mitigating and reducing those risks through the Prevention, Protection and Response activities of the Service.
- 2.3 However, as there is now a separate IRMP to the existing Corporate Plan there is a need to consider how those issues that do not fall directly within the scope of the IRMP will be addressed and in particular, the risks and challenges that the organisation faces. It is proposed to do this through the production of a complimentary document called the “Fire and Rescue Plan”.
- 2.4 The Fire and Rescue Plan will set out the Service’s Vision, Purpose / Mission and Values. Work is currently ongoing to refresh our vision. It will describe the challenges faced as an organisation, for example, the financial challenge and how it is proposed to address those challenges. The Plan will contain strategy statements for the key areas of the organisation.
- 2.5 Having the two distinct documents will facilitate greater transparency and clarity for both, to better serve; the Chief Fire Officers priorities as set by the Fire Authority, the implementation of change and improvement within the Service and support the objectives of the 4 year efficiency plan.
- 2.6 A change and improvement programme will be derived from the IRMP and the Fire & Rescue Plan. The programme will contain the prioritised work streams for the next 3-4 years that as a Service we must deliver on if we are to deliver real improvements in the Service we provide to our communities whilst making the financial savings required.
- 2.7 The draft ‘Fire and Rescue National Framework’ (currently out for consultation) and the developing inspection framework have been taken into account in developing these strategic documents.
- 2.8 The relationships between the strategic plans, the change and improvement programme and the delivery plans are shown in Fig 2 overleaf.

**Fig.2 Planning Framework – The Hierarchy of Plans**



2.9 In addition to addressing the Draft National Framework and Inspection, the new approach will:

- Assist engagement with the Public, Members and Staff;
- Embed risk and its mitigation;
- Align and streamline the improvement process;
- Improve the way we manage performance and assurance; and
- Provide a focussed and consistent view of the organisation that is aligned to delivering the vision.

### **3. CONCLUSION**

3.1 The existing approach to planning within the Service is not considered 'fit for purpose'. A new simplified approach is required that clearly articulates the direction the Service is going in. The proposed approach should provide a holistic view, demonstrating how activity is carried out within the Service, is aligned to the strategic direction and one that enables accountability for delivery.

3.2 The Committee is asked:

- (a) That the Devon & Somerset Fire & Rescue Authority be recommended to approve the production of a Fire and Rescue Plan; and
- (b) Subject to (a) above, to endorse the new approach to planning.

**PETE BOND**

**Assistant Chief Fire Officer – Service Improvement**